



Australian
Directors' Guild

Suite 28 / 330-370 Wattle Street
Ultimo NSW 2007
Ph: (02) 9555 7045
ABN 14 002 294 920
www.adg.org.au

MEMBERSHIP POLICIES

The Australian Directors Guild (ADG) is a registered industry association representing the interests of film, television and digital media directors, documentary makers and animators throughout Australia.

We are a registered organisation under the Fair Work (Registered Organisations) Act 2009, representing Australian Directors who are employees. After a long campaign over many years by its members, the Guild was registered on 4 March 2015.

As a registered organisation, the Australian Directors' Guild (ADG) has formulated a policy in regards to its membership. This policy refers all members in regards to their status, entitlements as well as responsibilities of being a member of a registered organisation.

1. APPLYING FOR MEMBERSHIP

- Membership applicant is governed by this Policy.
- ADG Membership is open for anyone who are employed, or likely to be employed on any contractual, weekly, daily or other basis of employment as Screen Directors in connection with motion picture film, video, digital media and technologies, television, art and entertainment, music clips, animation, commercial advertising who have exhibited, published, broadcast or communicated to the public in any medium.
- The Membership is open for any Screen Directors who normally reside in Australia.
- The ADG provides services only to Screen Directors who join the guild - which include legal advice, discounts on events and at cinemas, contract advice, advocacy and representation.
- Screen Directors do not automatically entitled to a membership to ADG. Screen Directors are required to submit individual application and each application may be subject to further review by ADG.
- ADG Membership is not transferable.

2. MEMBERSHIP TYPE

Screen directors can apply for the following type of membership:

1. Full Membership
2. Associate Membership
 - a. Individual
 - b. Student
 - c. Retired

a. FULL MEMBER

- **Full Membership** is open to any screen director with a **minimum of twenty minutes (20) of credited screen time**.
- In the case of directors of music clips, advertising, animation, or any other medium where each work is of short duration, ADG takes a flexible attitude to the screen time requirement.
- Applicants must include a **resume listing their credits and a reference from a screen industry practitioner** for the ADG Board to review before they are invited to become full members of the ADG.
- Approval by the board conducted during ADG Board Meeting that take place every 2 months.
- Applicants must select the level of full membership according to their directorial income, which will determine how much the annual fee will cost. *More information about membership fee will be disclosed in Membership Fee (section 5).*
- The ADG Board of Directors review the applications and make a final decision as to the eligibility of the director.
- Applicants will receive notification about their approval and will be required to fulfil the payment (joining fee and annual fee) within two (2) months after receiving approval notification in order to activate the membership.

b. ASSOCIATE MEMBER

1) Individual Member

- Associate Membership is open to all individual, industry professionals working in any area of film and television productions, and those sympathetic to the aims and objectives of ADG.
- Associate membership is also open to emerging filmmakers who have not yet acquired their twenty-minute screen time required to join as a Full Member.
- Associates are eligible for all membership benefits, **except** industrial and legal advice, participation on policy subcommittees and voting rights.
- Applicants will receive notification about their approval and will be required to fulfil the payment (joining fee and annual fee) within two (2) months after receiving approval notification in order to activate the membership.

2) Student Member

- Student Membership is only available to full time students at the time of application.
- Applicants must enclose a copy of their current student identification card.
- Student Members will receive the same benefits as per Individual Members.
- Applicants will receive notification about their approval and will be required to fulfil the payment (joining fee and annual fee) within two (2) months after receiving approval notification in order to activate the membership.

3) Retired Member

- Retired membership is only available for Screen Directors above 60 years old who are no longer actively contracted as screen directors.
- Approved Retired Members are not required to pay joining fee (if new applicant)
- Retired Members will receive the same benefits as per Individual Members.
- Applicants will receive notification about their approval and will be required to fulfil the payment (joining fee and annual fee) within two (2) months after receiving approval notification in order to activate the membership.

Associate members can apply for Full Membership, by going through Full Membership application process however payment of joining fee is not required. ADG will require written request to be sent to membership@adg.org.au

3. MEMBERSHIP STATUS

Once granted, applicants are asked to pay a joining fee and the first annual membership fee. Ongoing, these fees denote membership status as a financial member of the ADG.

- The joining fee is considered as a one-off payment, as long as member able to remain a financial member of the ADG by paying the annual fee when it is due or prior to the due date. This status is known as **CURRENT**.
- Should member fail to pay on or prior to the expiry date, member has a 2-month grace period in which the membership is still active but considered **LAPSED**. Lapsed members still have access to ADG contracts and resources.
- Following this 2-month period, if members are still unable to pay membership fees, then it will be considered as inactive and **EXPIRED**. Members are no longer have the right to access ADG member benefits. In addition, members will need to reapply for Membership and pay a joining fee again should this be the case.
- Members can check membership expiry date by logging into online membership account on ADG website (www.adg.org.au). The date is also printed on the individual membership card.

4. MEMBERSHIP BENEFITS

Aside from the government funding, membership fee is the main source of income for every ADG activities. Therefore supports from members by paying the fee when it is due are very significant.

Some of ADG main activities include (but not limited to):

- Advocating on behalf of directors in broadcasting and film industry policy matters
- Lobbying for payments to directors from retransmission rights, upholding the industry Moral Rights Accord, and identifying new secondary income streams from exploitation of directors' work
- Fighting to increase funding and opportunities for feature films, TV drama, documentaries and animation
- Developing recommended rates cards
- Developing recommended standard agreements Cultural Activities
- Offering special rates / discounts for members to attend ADG and associated conferences, ADG Awards and national industry events (Masterclasses and AFIIA ACTA 'Meet the Director'). Also securing concessions / discounts on selected cinemas, theatres, bookshops etc.
- Developing more networking opportunities
- Generating eNEWS updates on the latest ADG & industry news including members' achievements, policy issues and opportunities for Directors

Furthermore, as members of ADG, each member will receive specific benefits below:

a. Industrial and Policy

For all members:

- Access to ADG Development and Production Deal points for Directors
- Access to ADG Recommended Directors' Feature Film Agreement
- Access to industry resources including ADG and IAESDO Creative Rights and Codes of Practice
- Opportunity to have your voice included in submissions to government, agencies and key stakeholders
- Connection with international Guilds through ADG's affiliation with overseas Directors Guilds through IAESDO (DGA, DGC, Directors UK, SDGI, SEDGNZ)
- Free membership to Australian Screen Directors Authorship and Collecting Society (ASDACS) and waiving of the 10% fee on collection of royalties

For Full Members only:

- Voting rights at annual AGM (Annual General Meeting) and eligibility to nominate for the ADG board
- Access to industrial and legal advice for individual directors (1 hour free legal advice and if needed continuing legal advice from a qualified entertainment lawyer)
- Right to participate on policy sub-committees

b. Cultural Activities

- Eligibility to enter the annual ADG Awards (*Please check the Awards rules & regulations prior to submission*)
- Member discounts to ADG and associated conferences, Awards and national events such as Masterclasses and AFI 'Meet the Director'
- Networking opportunities
- Regular eNEWS updates on the latest ADG & industry news including members' achievements, policy issues and opportunities for Directors
- National concessions / discounts on other guild memberships and at film industry business and industry events, selected cinemas, theatres, bookshops etc.

c. Concession Rates

- Simply present the ADG membership card at the box office of the following:
 - CAMEO / LIDO CINEMAS and CINEMA NOVA - Present your ADG membership card at box office
 - PALACE CINEMAS Simply purchase your ticket at the cinema and present your ADG member card
 - DENDY CINEMAS offers 30% off tickets for you and a friend at Dendy Opera Quays and Dendy Newtown. This offer is valid all year round **Excludes Saturday evenings after 5pm, public holidays, free list screenings, special events, festivals, premieres, Dendy Arts, Dendy Lounge and Premium Lounge sessions. Only available when purchasing tickets in person at the Dendy Box Office. Present STC Benefits Card when purchasing tickets.*
 - HOYTS CINEMAS Simply present your ADG membership card at the box office
 - LUNA PALACE CINEMAS (WA) offers Subscriber rate for ADG members at the \$16.50 rate by presenting valid ADG membership card. *Conditions may apply such as not valid on*

Cheap days, special tickets events, film festivals. Please check with the box office staff before purchasing tickets.

- SCREENHUB SUBSCRIPTION Thanks to our Media Partnership with ScreenHub, ADG Members can now subscribe to a 12 month ScreenHub membership for only \$99 (regular cost \$195). *ScreenHub is the daily email News and Jobs online service for people working in the Australian film and television industry. Keep up-to-date with the latest jobs, news and industry events. To claim this offer, email membership@adg.org.au
- AFTRS OPEN COURSES ADG members receive offers of a 10% discount to on AFTRS Short Courses. For more information on courses, visit: <http://www.aftrs.edu.au/short-courses>
- OPEN CHANNEL offers a 10% discount to ADG members on Open Channel Short Courses. For more information on courses, visit: <http://www.openchannel.org.au/courses/short-courses/>
- LEGALWISE SEMINARS offers a 10% discount off standard price to ADG members (at their early bird price). For more information visit: <http://www.legalwiseseminars.com.au>
- AWG MEMBERSHIP The Australian Writers Guild offers a 25% discount on their membership to ADG members. For more information visit: <https://awg.com.au/membership/>
- AACTA MEMBERSHIP offers a 20% discount on their membership to ADG members. For more information visit: <http://aacta.org/membership/aacta-membership.aspx>
- MONTHLY GIVEAWAYS AND SPECIAL DISCOUNTS FOR ADG MEMBERS Giveaways and special discounts through the ADG's monthly eNEWS. This includes tickets from festivals or events and DVD giveaways from eONE Home Entertainment, Transmission Films, Icon Films, Madman Entertainment and many more.

5. MEMBERSHIP FEES

Below is the membership fee as per 1 July 2017. All fee are GST inclusive.

| JOINING FEES | |
|----------------------|-------|
| Full Member | \$250 |
| Associate Individual | \$100 |
| Associate Student | \$50 |

| ANNUAL FEES | |
|---|---------|
| Full Membership | |
| LEVEL | |
| Full Member earning more than \$100K per year | \$1,100 |
| Full Members earning between \$80K-\$99K per year | \$850 |
| Full Members earning between \$60K-\$79K per year | \$700 |
| Full Members earning between \$40K-\$59K per year | \$550 |
| Full Members earning less than \$40K per year | \$400 |
| Associate Membership | |
| Individual | \$200 |
| Student | \$150 |
| Retired | \$100 |

6. MEMBERSHIP FEE PAYMENTS

a. Paid-in-full

- **Online payment**
 - Members are highly encouraged to log in to the online membership account that is accessible through ADG website (www.adg.org.au) and conduct the payment online.
 - This payment method will require credit card or debit credit card.
 - **Please note that American Diners and Amex are not accepted for this option.**
- **Bank transfer and cheque**
 - If for whatever reason the online payment is not available, members can do direct transfer to ADG bank account or send a cheque. *However, this is not highly advisable to do so.*
 - Please contact membership@adg.org.au to request for ADG banking details.
 - Members must include either full name or membership number as transfer reference.
 - Members must submit transfer receipt / remittance to ADG via membership@adg.org.au
 - Payment by cheque must be addressed to **"Australian Directors' Guild"**
 - Cheque can be delivered by mail or hand in person to ADG Office (Suite 28/330-370 Wattle Street, Ultimo, NSW, 2007, Australia)

ADG strongly urges any Members who feel unable to pay the membership fees in-full when required to consider the monthly direct debit option below, or to contact membership@adg.org.au as early as possible for extension. However extension cannot be further than the 2-month grace period.

b. Monthly Direct Debit

- Members can pay membership fee in monthly installment by submitting an application for direct debit request with note that the membership still based on annual terms.
- **The monthly rate will be based on the annual fee divided by 12 months.** The amount debited from each member may vary, depending on the level of membership type.

| ANNUAL FEES | |
|---|----------------|
| Full Membership | |
| LEVEL | Monthly debit* |
| Full Member earning more than \$100K per year | \$91.67 |
| Full Members earning between \$80K-\$99K per year | \$70.84 |
| Full Members earning between \$60K-\$79K per year | \$58.34 |
| Full Members earning between \$40K-\$59K per year | \$45.84 |
| Full Members earning less than \$40K per year | \$33.34 |
| Associate Membership | |
| Individual | \$16.67 |
| Student | \$12.50 |
| Retired | \$8.33 |

** Please note by selecting the direct debit, Members agree to cover the transaction fee on top of the annual fee, either through bank account (\$0.99) or credit card (Visa/MasterCard 2.2% (min \$0.99) and AMEX/Diners 4.4% (min \$0.99)) that will occur on each debit transaction. ADG is to cover Administration Fee.*

- **Important note for new members and expired members who recently rejoined the guild** – new members and expired members are required to pay the joining fee in full upon registering. Therefore the first debit will consist the amount of Joining Fee (in full) + 1 month worth of annual fee. Once this payment is fulfilled, the membership will be considered as active.
- Payment can be done using direct debit from credit card or direct debit from a bank account.
- Members must complete a Direct Debit Service Agreement form, authorising ADG's Payment Provider to debit the Membership Fee due for each direct debit period from your Billing Account. *Please read the Direct Debit Service Agreement carefully prior to submitting the form.*
- It is members' responsibility to ensure that sufficient amount is available for the monthly debit and that correct payment details are provided.
- In the event the direct debit is failed in the first attempt (on due date) due to members' errors, Payment Provider will automatically make the second attempt to direct debit three (3) days after due date.
- If there are repeated failures to meet membership payment obligations (other than through the fault of the ADG or its Payment Provider), without prejudicing ADG's rights to recover any overdue payments, the membership may be suspended or terminated in written notice to relevant member.
- Members must cover any additional fees due to overdue or late payments (being bank charges or administrative charges incurred by the Payment Provider). A member will also be charged a Dishonour Fee (\$11.90) in the event that a monthly direct debit payment is dishonoured by their financial institution.

c. Complimentary - ADG Production Levy

Any director (members or non-members of ADG) who agree to include ADG Production Levy and have paid for the levy to ADG, will receive complimentary membership for one (1) year for the year the levy is received.

ADG Production Levy - 0.25% of production budget exclusive of indirect costs (Finance, Insurance, Legals, brokerage, marketing) payable on first day of principal photography. Legitimate expense listed in Screen Australia A-Z budget form is eligible for QAPE under the Producer Offset.

Aside from complimentary membership for one (1) year, members also receive the following benefit:

- Complimentary entry into ADG Awards (all eligible categories)
- Promotion of production and screenings in ADG eNEWS
- Featured Production report in eNEWS

d. General payment note:

- Members is responsible to manage and ensure the membership fee is paid before or on due date.
- ADG will endeavor to provide all members for any overdue payments with written notice.
- ADG reserves the right, at any time, to change the Membership Fees charged to members. ADG agrees to use reasonable endeavors to provide all members with written notice of the changes. The changes will take effect thirty (30) days after the written notice has deemed to be been received by members. At the end of the thirty (30) day period, ADG and/or the Payment Provider are authorized to charge the new amount from members.

- ADG may change its Payment Provider for both Pain-in-Full or for the monthly debit. In such circumstances, members who choose to use direct debit system must complete and deliver to ADG a Direct Debit Service Agreement authorising ADG's new Payment Provider.
- Payment over the phone is no longer available.

7. MEMBERSHIP SUSPENSIONS, CANCELATION, REMOVAL AND REFUND

a. Suspension

- Should Member wish to suspend the membership, members must submit a written suspension notification to ADG (membership@adg.org.au)
- Members must explain the reason of suspension and nominate a specific date of the suspension. The date must be at least thirty (30) days after the notification was sent to the Guild.
- ADG Board will assess the request before the membership can be suspended. The length of the suspension will be based on case by case.

b. Cancellation

- A Member who has already become part of the Guild membership for more than one (1) year, may resign from membership of the Guild by written notice addressed and delivered to the Guild and such resignation shall take effect where the member has ceased to be eligible to become a member of the Guild – on the day on which the notice of resignation is received or a later date if that later date is specified in the notice.
- For Members who recently joined the Guild, can only withdraw the approved membership within thirty (30) days after the payment of the initial membership fee (joining fee in full plus first month of annual fee). Written notification must be addressed and delivered to the Guild as well. Otherwise, the particular member must wait until one (1) year as above.
- Direct debit cancellation – members who wish to cancel the monthly debit arrangement, must contact ADG team and provide ADG team with written notice. Member must pay the remaining balance of the annual fee accordingly which is calculated from when the cancellation is requested.

c. Removal

- If any person of general bad character shall have become a member of the Guild, the particular member may be expelled from membership by a majority vote of a General Meeting of the Members of the Guild.
- Expelled members shall continue to be liable for all arrears of membership due and unpaid at the date of the expulsion and for all other moneys due by member to the Guild.
- The particular member will be notified in writing regarding the removal and the particular member will have fourteen (14) days upon receiving the notification to require the matter to be referred to mediation. If the members does not give written submission, or does not provide such submissions within the time, the Board may pass the proposed resolution as and when it sees fit.

d. Refund

- **Refund of the membership fee can only be provided if ADG payment system is experiencing some technical issues that causing incorrect payment amount.** Refund cannot be done on any other circumstances.
- No refund will be provided for members who are expelled from the guild.